

What is a Parent Liaison?

A Parent Liaison is a parent of a child in a class year. For example if there are one, two or more classes in for example Junior Infants, there will be one Parent Liaison for all Junior Infant Classes.

There will be a maximum of 9 Parent Liaisons in Wicklow Educate Together NS. The ASD pupils and their parents form part of their mainstream classes, however if a parent of a child in the ASD wishes to become a Parent Liaison for the ASD then this would also be welcomed.

What is the role of the Parent Liaison (PL)

The Parent Liaison is the primary means of communication between the Parent Association Committee and the Parents in the school. The role of the PL is to support the Parent Association where possible and to promote the events and fundraising efforts of the Parent Association. The Parent Liaison is also the “Social Butterfly” of any given class. This means they develop the class parent lists and enable networking among parents and families. If there is a class specific requirement for a school event the Parent Liaison will facilitate this event on behalf and with the support of the PA. For example class specific coffee morning or family gathering, picnics etc. The role of the Parent Liaison in 6th class is to lead the Parent input in the 6th Class Graduation ceremony. The role of the 5th class Parent Liaison is to work with the 6th class Liaison to deliver the Graduation Ceremony. The Parent Liaison should be the Parent best placed to approach parents with regard to volunteer requirements within the school as they are likely to know the strengths and general availability of the Parent body.

The Parent Liaisons will be invited to attend every second Parent Association Committee meeting, however their attendance is not obligatory and they do not hold voting rights at committee meetings. The Parent Liaison may from time to time be invited to meetings prior to important fundraising or networking events for information purposes.

Parents will be invited to volunteer for the role of Parent Liaison in September each year. Where more than one parent puts their name forward, a name will be drawn from a hat by the PA. If there is more than one parent interested and any of the Parents interested have been in the role previously then their name will not be included in the hat unless all have held the role previously.

Limitations of the role of the PL

Parent Liaisons have no mandate to make representations to the school or class teachers on behalf of other parents or groups of parents. The Parent Liaisons’ only channel of communication is to the PA and this is only with regard to the business of the PA.

Recruitment process 2017-2018

Parents will be invited to volunteer for the role of PL at the meeting on Wednesday 13th September

Detailed description of the role will be included in the newsletter and parents will be invited to volunteer by 3pm on Thursday 21st of September by emailing the [pta@wicklowetns.com](mailto:pta@wicklowetns.com)

Where necessary names will be drawn on Friday 22nd September by the PA Committee and the new Parent Liaisons will be informed.

The full list of Parent Liaisons will be included in the following newsletter.